



**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

MAY 09 2002

In re patent application of:

Chapman, et al.

) Attorney Docket No.: A-209

Serial No.: 10/023,158

) Group Art Unit: N/A

Filed: December 17, 2001

) Date: May 2, 2002

For: APPARATUS FOR MOISTENING AN ENVELOPE

**COPY OF PAPERS  
ORIGINALLY FILED**

**RESPONSE TO NOTICE TO FILE MISSING PARTS OF APPLICATION**  
**FILING DATE GRANTED**

Box Missing Parts  
Assistant Commissioner for Patents  
Washington, D.C. 20231

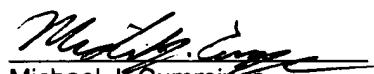
Sir:

In response to the Notice to File Missing Parts of Application mailed January 25, 2002 (copy attached as required), enclosed is a Declaration and Power of Attorney for the above-identified patent application.

Please charge the \$130.00 fee to our Deposit Account No. 16-1885. A duplicate copy of this response is enclosed for use in charging the Deposit Account.

Please charge any additional fee or credit any overpayment to our Deposit Account 16-1885.

Respectfully submitted,

  
Michael J. Cummings  
Reg. No. 46,650  
Attorney of Record  
Telephone (203) 924-3934

PITNEY BOWES INC.  
Intellectual Property and  
Technology Law Department  
35 Waterview Drive  
P.O. Box 3000  
Shelton, CT 06484-8000

**CERTIFICATE OF MAILING**  
I hereby certify that this correspondence is being deposited with the United States Postal Service as first class mail in an envelope addressed to:

Commissioner of Patents and Trademarks,  
Washington, D.C. 20231,

on May 2, 2002  
Date of Deposit

Denise Hayes  
Name of Rep.

  
Signature

May 2, 2002  
Date

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE#4  
PLW  
5-19-02

In re patent application of: ) Attorney Docket No.: A-209  
 Carl R. Chapman, et al. ) Group Art Unit: N/A  
 Serial No.: 10/023,158 ) Examiner: N/A  
 Filed: December 17, 2001 ) Date: May 2, 2002

Title: APPARATUS FOR MOISTENING AN ENVELOPE

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SUBMISSION OF FORMAL DRAWINGS

Assistant Commissioner for Patents  
Washington, D.C. 20231

Sir:

Please enter the attached 22 sheets of formal drawings into the above-identified patent application.

Respectfully submitted,

  
 Michael J. Cummings  
 Reg. No. 46,650  
 Attorney of Record  
 Telephone (203) 924-3934

PITNEY BOWES INC.  
 Intellectual Property and  
 Technology Law Department  
 35 Waterview Drive  
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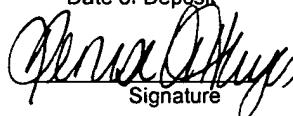
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on May 2, 2002  
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Denise Hayes  
 Name of Rep.

  
 Signature

May 2, 2002  
 Date



UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
[www.uspto.gov](http://www.uspto.gov)

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/023,158	12/17/2001	Carl R. Chapman	A-209

**MAY 09 2002**

~~MAIL ROOM~~  
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**CONFIRMATION NO. 3204**  
**FORMALITIES LETTER**



\*OC00000007359463\*

Date Mailed: 01/25/2002

**NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION**

FILED UNDER 37 CFR 1.53(b)

***Filing Date Granted***

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 130.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

**The required item(s) identified below must be timely submitted to avoid abandonment:**

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. ( 5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

05/10/2002 NMB00001: 00000932 01361 12963153

02 EC:105

*A copy of this notice **MUST** be returned with the reply.*

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Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE